1. Call to order 7:05
2. Introductions were made
3. Approve Minutes – November 2, 2017- tabled to next meeting
4. House Keeping:
   a. IMPORTANT FTF MEETING DATES TO REMEMBER: Jan. 11th, 2018, Feb.1st, Mar 1st, Apr. 5th, June 7th.
   b. Conflict of Interest Form – send out a copy
   c. Reminder – Click on link to complete the On Line Committee Training
   d. Status of Smart Schools website: http://www.browardschools.com/School-Info/SmartSchools. Hover mouse over the dot and click on “Learn more about this project”
5. Guest speaker: Judith Marte, Chief Financial Officer,
   Provided a handout. There is only one Fund Balance and that is the Smart Bond Reserve of $71 million. The SB has directed the district that any available reserve be allocated to the GO Bond program until the reserve has hit $220 Million.
   a. Differences between the Fund Balance, Unallocated Reserve and the $71 million set aside Reserve are one and the same.
   b. Voter approved debt levy – the debt service mileage is calculated by staff based on the amount of money needed to include in debt service to cover the payments owed on GO Bonds issued. Mileage is .0654 mil amount issued for 2018 tax purposes. Last two portions of the bond are expected to be issued in late 2018 and 2019. If there is a balance in the general fund then issuing the GO Bond will be put off.
   c. Cost of construction as it relates to the DEFP – Heery has done a complete analysis, validated the initial investment and made sure they have looked at market conditions as it relates to the exact amount of cost. The estimates we have now in the DEFP are accurate given the market conditions today.
   d. Closing out projects – With the one accounting system, it is no longer necessary to be notified by Facilities to closeout projects. The project is closed out when the final bills are paid, which could come in 14 days after the project has ended.
6. Guest Speaker: Tony Hunter, Chief Information Officer
   a. Ethics training defers to the 45 minute version and not the short version for those members who already took the training.
   b. Maximo contract – attached: Replacing the COMPASS system which is outdated and no longer supported. There is an executive steering committee comprised of staff and EDI which gets a detailed update on a monthly basis. Project steering committee includes all of the departments impacted. This group meets every two weeks. Currently on schedule and on budget. November they looked at all the data that needs to be loaded. Power Point presentation was reviewed laying out the different phases of implementation (i.e. access, security, reporting). On line training will be available. Data is stored in the Data Warehouse. Compass does not store data which is accessed through another SQL program like Brio or Crystal. Only about 6 month worth of data is stored on Compass. The data will remain in the Warehouse and not in Maximo. There will be very little data migration.
   c. The district has moved all websites to one platform. The redesign was made to make information easily accessible for the community.
7. **Follow Up Items**

Gulfstream Academy – new roof leaks and mold in portables – R7 unit has a reconditioned roof and is now water tight along with roof drains. It is currently being reconditioned on the inside, treating for any microbial growth, repainting and refinishing the floors. To be completed by Jan. 2. The roofs in 22 and 28 will start next week with reconditioning the roofs and looking at the other portable roofs.

Chapel Trail – painting of building – The school was painted in 2012. Benjamin Moore came out and the water was intruding through a hairline crack. District believed the paint was too thin and would have to be repainted.

Schedule for the last time school’s exteriors were painted

Coral spring HS – Single Point of Entry – design is moving along. Project work to be completed before school starts.

Western HS Drainage & covered walkway – budgeting project and looking for the funding.

8. **Old Business**

   a. SMART Program
      i. Update on vendor evaluation process.
   b. Next Audit report on Heery and Adkins (formerly done by McGladrey)

9. **New Business**

   a) Recommendation to Reject All Bids for Construction - ITB 18-101C - Lauderdale Lakes Middle School – Hard Build – Design Bid Build – Low bidder exceeded their prequel limit and the second bidder was $400,000 more. Once all bids rejected the plan is to go back out.
   b) Recommendation to Reject All Bids for Construction - ITB 17-178C - Larkdale ES - Launderhill - P.001832 - Tradewinds ES - Coconut Creek - P.001829 – Forest Glen MS - Coral Springs - P.001831 - Single Point of Entry – Single bidder was significantly higher than the FCC and could not get them lower. Working with a CSMP contract thereby saving money.
   c) Suggestion to provide date stamp on the comments on Facilities Spotlight Sheet.
   d) Painting of interior of school – there is no process to get the interior of a school painted. There is approximately a $20 million backlog.
      a. PPO will look at Deerfield Beach HS repainting the gym.
   e) BTU Contract Article 7 was handed out and noted that each bargaining unit has the language in their contract. Discussion on the process and the contract was had. BTU had requested a meeting with appropriate staff in reference to the mold and mildew issues in schools. A subcommittee was formed to review the implementation and processes of Article 7 and volunteers were asked to sit on the committee, Nathalie Lynch Walsh and Sandy Nunez volunteered.
   f) Question arose as to how the cafeteria’s renovation/replacement was being handled during the scope validation process. It is being handled separately.

11. **Public Comment**

12. **Adjourn** 9:16 p.m.