1. Call to order

2. Introductions

3. Approve Minutes – October 2, 2017

4. Election of Community Members

5. House Keeping:
   a. IMPORTANT FTF MEETING DATES TO REMEMBER:
      • Dec. 7th, 2017, Jan. 11th, 2018, Feb.1st, Mar 1st, Apr. 5th, June 7th
   b. Conflict of Interest Form
   c. Reminder – Click on link to complete the On Line Committee Training (for new members) or the 10 minute pre-test (for those who have passed previously)
   d. Status of Smart Schools website: http://www.browardschools.com/School-Info/SmartSchools (Hover mouse over the dot and click on “Learn more about this project”)

6. Guest Speaker – Tony Hunter, Chief Information Officer - IBM Maximo, the Compass work order system replacement

7. Guest Speaker – Roger Riddlemoser, Director, Environmental Health & Safety

8. Follow Up Items
   a. Western HS Drainage & covered walkway
   b. Gulfstream Academy covered walkway
   c. Chapel Trail – painting of building
   d. Schedule for the last time school’s requested were painted
   e. Coral spring HS – Single Point of Entry

9. Old Business
   a. SMART Program - Update on vendor evaluation process.

10. New Business
   a. Media Centers – no or antiquated ed specs for the “New” media centers
   b. Plantation Middle School Media Center – reasons for project amount being reduced
   c. Needs assessment vs RFQ vs scope validation – discrepancies
   d. Communication between Building Department and architects
   e. Rotation of vendors for small projects

10. Public Comment

11. Adjourn