

School Choice Enhancement Procedure

- Each school will receive \$100,000 through the General Obligation Bond.
- The projects that can be completed using these funds need to be Capital Eligible. Non-Eligible items are consumable items and supplies like art, printing supplies, books, etc.
- Schools can increase their \$100K by adding funds from business, school or community partners.
- The first step is the schools SAC committee narrows the list of options down to two.
 - These options can be a single project or multiple projects totaling the \$100K. If there is one item that is at the top of your list, you can include it in both options with a variety of other items.
 - If you need more input to develop your options, a laundry list of items can be sent to have budget numbers added so you can determine which items to choose to total your \$100K.
 - It is encouraged to complete this procedure as soon as possible. This program is for schools to get those projects, programs and equipment that is not normally offered by capital projects. The process for the 2nd group of school is expected to take until December of this year with the next group of schools starting in January of next year.
 - You do not want to choose things that will require major design since that will eat into your \$100K.
 - Fabric shade structures are designed to withstand up to a certain wind speed. If hurricane warnings are issued, staff will need to pull the fabric off the framing and store it. If the fabric shade cover is an option, the school or its PTA should have a budget of \$300-500 for each fabric cover to be reinstalled.
 - Digital marquee estimates have included connecting to new sign to the existing power from the old sign. Additional cost needs to be added if new electrical connection needs to be run to the marquee.
 - If the playground sand areas are too large to replace all of the sand with new rubber surface, you made need to keep some sand in certain areas. Maybe away from the main play areas.
 - The same pertains to shade structures over playground equipment. You may need to strategize smaller covers in the playground if the square footage gets to be too big.

Once SAC has developed the two options, their scope and budget will need to be approved by the Office of Facility Maintenance and Construction prior to going out to the community/parents and staff to vote.

- Once the two options are approved, they will need to be put out to a vote by the student body parents and school staff. The ballot will give everyone a chance to vote for the projects in OPTION 1 or OPTION 2. There is a separate protocol required for the voting process.
 - Many of the schools are looking to have their final two options approved by the end of this school year or the start of the new school year. This will allow them to have the voting done during an open house or other start of school gathering. This then gives the new “K” for elementary, 6th grade for middle or freshman for high school to have a say in the vote.
- Once the vote is completed and a choice approved the option will be sent to the Office of Facilities and Construction to be fully developed, coordinate scheduling with the school and will begin the procurement.
- The final step will be the construction or delivery of the choices.