1. Call to order 7:03 P.M.
2. Introductions were made
3. Minutes were approved as written
4. Subcommittee Report - Policy 7003/7003.1/Goes to QSEC 11/18/15
   Subcommittee reviewed current policy. Bringing forward to QSEC on November 18, 2015.
   Send out to FTF once they have reviewed and made recommendations

5. Bond Oversight Committee Report - no report

6. 10/27/15 Workshop
   a. Procurement Department/Disparity Study – Disparity Study: Mr. Moquin recapped workshop. Mr. Woods will form a task force to review the recommendations. 3 of the bundles to further unbundle using different delivery methods. Report was commissioned about 9 months ago. Look at doing some as design-bid-build or design-build. Projects to be unbundled may be on the December agenda. Not looking at doing each school individually, may be smaller bundling. $4 – 5 million seems to be a threshold for smaller companies to participate.
   b. Procurement Department: Mr. Woods working on the transition and Talent development to fill positions. Developing a master calendar from charter to the award phase. The workshop power point suggested to improve the depth of expertise. Discussion as to putting the construction procurement back under facilities. (Project charter to sit with staff i.e. charrette’s in the past)
   c. DEFP Update - Cafeteria Analysis Workshop (12/15/15)
      i. 9/8 – Final Hearing Handout (Cafeteria/Stem Lab) was reviewed at last meeting. Staff is working on a comprehensive list with various options. Analysis will be available one week before meeting. Does adding a food court increase kitchen area and decreases capacity.
      ii. Needs assessment in on a MAPS system that the district has access to. One staff member has knowledge of the system.

7. Program Manager Selection/Project Lists
   a. Negotiations with Skanska reached an impasse; new RFP to be issued – policy 7003 implications? October 8th negotiations with Skanska were unsuccessful.
   b. Heery project list? See last month for URS list. Available by the next meeting.

8. Design-Build Projects
   a. Concerns regarding new RFPs 11/03/15 Board items J1 - J5
      i. Blanche Ely, Northeast, and Stranahan; J 2 and J3 withdrawn due to disparity report; timeline
      ii. Evaluation criteria concerns/PM Council/Facilities agenda prep group/sample agreement lacks NTE
         1. Reconciling design criteria package/scope to needs assessment
            a. ex. Stranahan outlets/definition of “building envelope” – the reason this came up because if they would include electrical outlets. Adding additional outlets in the STEM lab is included.
            b. Building Envelope has different definitions for different projects. Industry standard is anything that keeps water out.
      iii. Copy of Tentative Project Packaging 06.05.15 SB Final (handout from last board workshop)
      iv. Mr. Moquin is looking at formulating what the QSEC meeting is going to look like. Using an electronic score sheet. Everyone will be given a cost proposal by the proposers.
      v. More collaboration around agenda items.
      vi. Not to Exceed will be on the bid.
vii. When the market comes back & dictates what the price is for the scope of work will determine whether there will be over cost overruns, but Atkins should be monitoring the dollars. RFP’s should be reviewed for costs before being released.

9. Chief Facilities Officer
   a. Board Voted 5 – 3 in favor of approving new CFO Leo Bobadilla; Houston Independent School District’s $211 million dollar bond program shortfall--google “HISD bond audit” for more articles
   b. Internal audit reports:
      i. Construction Bond Audit – Released the day after Broward school board approved Bobadilla as new Facilities chief (10/21/15). Exhibit A; Exhibit B. See Sun Sentinel [http://fw.to/izf7JEJ](http://fw.to/izf7JEJ)
      ii. Job Order Contracting – Implementation and Execution (9/4/15)
      iii. Job Order Contracting – Design and Selection Process (3/10/15)
   iv. CFO to begin the 2nd to 3rd week of December
      Mr. Bobadilla was voted on unanimously by the selection committee, then interviewed by Mr. Runcie. Candidates were not interviewed on the same day. When was Mr. Bobadilla interviewed?

Motion: With consideration of the additional information that has come to the public notice regarding the Houston School District, their superintendent and request for an external audit, prudent action suggests revisiting the offer of employment for Mr. Bobadilla.

J. Piechura; N. Sahknofsy
1 opposed motion carries.

10. GOALS - Outcome of meeting with Superintendent and Chief of Staff 10/19/15
    No issues with goals
    Parkland costs will be determined when the project is 30% complete.

11. Old business
   a. Parkland modular #1 – Runcie confirmed district will calculate cost, but stated he was unwilling to lose millions of dollars over $10,000 or $20,000--essentially confirming district’s willingness to absorb the playground removal and relocation cost; #2 24 modulars [special meeting 11/10/15](http://www.houstonchronicle.com/news/education/article/Grier-auditor-clash-over-HISD-bond-audit-findings-6582948.php)
   b. Chief of Staff Jeff Moquin to provide updates on 1) Legal opinion on whether district is able to break contract with management company for association fees related to land adjacent to West Broward High School; Part of the covenant with the sale of the property so district cannot break the contract. The Chapel Trail Association was looking at $12 million for the property.

2) Dillard bleachers: Greg spoke to attorney. 1 lawsuit was settled. CD Constructors pursue a judgement against the owners was not feasible.

3) Portable demolition plan (including review of Stephen Foster ES): handout was provided and will be put on the website. Need update of portable demolition schedule. Working on how demolition of portables is determined.

4) Right management invoice – confirmation of payment – it has been paid and it was charged to capital. Refer to Audit committee

Motion to extend meeting to 9:10 p.m. minutes, J. Perez, unanimous

Issues with the Ethics website was pop up blockers.

Moved to extend to 9:20 pm by Nick Sahknofsky
Motion to extend to 9:30 pm by Linda Ferrara