1. Call to order at 7:07
2. Introductions were made
3. Approve Minutes – 09/03/15, add August 13th minutes were approved, Sept 3rd minutes approved.
4. Subcommittee Report - Policy 7003/7003.1 Chair met with QSEC discussing policy 7003 and they have comments. QSEC will be looking at policy and bylaws 10/14 meeting.

5. Chief Facilities Officer search
   a. Search status - Officially advertised position on September 4th, 2015
      A CFO should have their boots on the ground by the beginning of the new calendar year, if not sooner.
   b. Response to Facilities Task Force motion regarding role on selection committee
      Regarding the Motion from last meeting having FTF representation on the selection committee- response from Mr. Moquin is that there will be no FTF representation.
   c. Derek Messier’s role during transition period (see memo on $15k consulting contract) No executed contract with Derek Messier for consulting services. It is to be determined whether a contract will be executed.
   d. Discussion on the $33,000 spent on a recruitment company, Right Management. No definitive answer as if they were paid. Need to identify potential candidates for a variety of positions open within the district. Facilities positions open are 5 directors and 9 managerial contributing rolls. There are additional positions open not related to Facilities. Which department is the invoice being charged to? Worked with Talent Acquisition to screen applicants. Mr. Moquin is not aware what the contract stated. How many people were utilized for this amount? What kind of backup was provided? Positions were posted on the District website and then through Right Management. People applied twice because it was not clear which applications would be accepted. Invoice was too vague to be paid.
      Requesting backup material and when and if it was paid.

6. Policy 1.7 update from 9/22/15 workshop
   Bylaws apply to governance committees that have Board appointees.
   Roll call votes and quorum are the two areas that will be looked at.
   Committees should be focusing on the training. There is a link under Talent Development for the training. Recognizes the last email that was used and 5 questions pop up. Information sheet is being sent out to the advisories.
   Intent is to work with Advisories on the Bylaws before it goes back to a SB Workshop,

7. DEFP Update
   a. 9/8 – Handout provided to committee from 9/8 final hearing Workshop to be held on the cafeteria in October/November.
       Analysis of all the schools to be posted before the meeting.
   b. Handouts – why use educational adequacy instead of condition?
       SB said it should be based on condition.
       There are 2 components to educational adequacy: gap and condition
       Condition is the lab, cafeteria, playground, ancillary spaces, media center, and auditorium
       The gap is the spaces are not big enough as to what the required sizes are and those in the worst shape. Newer schools have the most gaps.
       Between October and November will be the next presentation of the cafeteria’s for the SB.

8. Bond Oversight Committee versus the Facilities Task Force
   a. Take the work Bond out of the goals since it is incorporated into the DEFP.
      FTF receives facilities-related information and makes recommendations based on current information; bond oversight committee effectively audits bond-related activity to monitor whether bond funds are being spent appropriately

9. Program Manager Selection/Project Lists
   a. URS project status report as of August 2015 was posted on the website
      Report dates are modified and updated monthly.
   i. Contract renewal? McGladrey reviews?
      a. Mr. Messier did not want to use the funds/resources allocated to McGladrey to review URS. He did not want to spend money doing programmatic reviews when he was on board providing that level of service and since there was a transition to a new model.
1. 1/22/14 (JJ-1 agreement and JJ-1 notice to proceed approved by board)
   b. Heery International (Owner’s Rep PM) – specific progress since contract was approved
      i. Project list – approved contract cost proposal was based on 134 million, this is a cap. The agreement is for fee for service structure with a cap.
      ii. Stranahan and Northeast update – both assigned to Heery. Project charter meetings include Principals, reps from various disciplines, maintenance, project manager and Heery. Principals have been asked to invite appropriate including faculty.
      iii. Proposed scope and costs versus subsequently negotiated and board-approved scope and costs
   c. Atkins (Cost and Program Control PM) – specific progress since contract was approved
   d. Skanska status:
      The SMART updates one owner rep and cost control appears misleading as it does not denote that there will be another owner rep. Skanska is going back to the evaluation committee for action on 10/8 which will be televised.

10. Design-Build
   a. Design-Build Bundling Status - Proposed RFP bundling of $63 million in design-build projects pulled at beginning of 7/28/15 board meeting those were projects that URS was handling, they were previous DEFP projects. Concern over how the evaluation was going to be handled. They are now being broken down to 4 procurements for individual bundles. Looking to present them on the 10/20 SB meeting. Looking at two methodologies i.e. qualifications or price; which will create the most competition.
      A copy of Tentative Project Packaging_06.05.15_SB Final (handout from board workshop) was provided.
   b. Parkland modular has been assigned on 9/8/15 special meeting to JWR and approved by board. Maintenance will be doing the work to remove and replace the playground. Need to identify the cost of maintenances involvement. “In Kind” services will be provided by PPO. There is labor involved which equates to a cost. Provide an analysis on the estimates for labor. There is money in the project contingency to cover this.

11. GOALS – reviewed and revised the goals and chair to meet with Superintendent 10/19/15 @11 am

12. Old business: Chief Fire Official reporting structure – allowed to operate independently, job description that the Chief Fire and Building Official, on a quarterly basis or as needed, will meet with the superintendent.

13. Other business
   a. Motion Request to obtain legal opinion on whether district is able to get out of contract with management company for association fees related to land adjacent to West Broward High School
      Suggestion to do a land swap with the 11 acres with the 22 acres at SW 172 Ave.
      The Mangement company has been approached on several occasions. Discussions have not proved to be fiscally responsible.
      Motion made to extend 5 minutes
      Is Dillard still in litigation with the vendor for the bleachers? Paid twice, once to the supplier and another to the vendor.
      Stephen Foster Elementary issue with their cafeteria and FISH capacity regarding relocatables. Not on current list.

Meeting adjourned 9:10 p.m.

Attendance:     Guests:    Staff:
C. Germano      K. Johnson    J. Moquin
M. O’Laughlin   Y. Wardani    G. Boardman
N. Sakhnovsky   K. Braziel     D. Schaefer
M. Decker
D. Sciullo
R. Howard
W. Gillespie
J. Perez
S/ Spiegelman
N. Lynch-Walsh
L. Miller
L. Ferrara
M. Kiltsberg

Out of Compliance:
Board Appointees
Vince Boccard – Ms. Freedman
Eric Hanes – Dr. Osgood
No appointees – Ms. Levinson
Ms. Korn

L. Miller
Eric Hanes
No appointees
Ms. Levinson
Ms. Korn